*ANNEX IV*

# Form for the notification of a change which concerns a planned termination of the operation of a branch

Name of the contact person at the credit institution or branch:

Telephone number:

E-mail:

Address of the competent authorities of the home Member State:

Address of the competent authorities of the host Member State:

[Date]

[Ref:]

**Submission of a change which concerns a planned termination of the operation of a branch**

[The notification shall include at least the following information:

* name and national reference code of the credit institution as available in the credit institution register maintained by the EBA;
* LEI of the credit institution;
* name of the branch in the territory of the host Member State;
* competent authorities responsible for the authorisation and supervision of the credit institution;
* statement on the credit institution's intention to terminate the operation of the branch in the territory of the host Member State and the date by which the termination will be effective;
* name and contact details of the persons who will be responsible for the process of terminating the operation of the branch;
* estimated schedule for the planned termination;
* information on the process of terminating the business relations with branch customers.]
* where the branch provides activity N. 1 (Taking deposits and other repayable funds) under section 2.1.3 of Annex I, statement by the credit institution indicating the measures that have been or are being undertaken to ensure that the branch will no longer hold deposits or other repayable funds from the public through the branch after the latter termination.

[Contact details]